



BARRIE POLICE SERVICES BOARD BUDGET SUB-COMMITTEE

TERMS OF REFERENCE

Membership

The Sub-Committee shall consist of the Chair and 1 other member of the Barrie Police Services Board.

Mandate

To ensure the Board meets its oversight responsibilities to ensure the Barrie Police Service provides adequate and effective policing in the community through the allocation of resources and that the Barrie Police Service has effective fiscal accountability processes.

Appointment of Sub-Committee

The Barrie Police Services Board shall at their first meeting of the calendar year, determine the members of the Sub-Committee.

Frequency of Meetings

The Budget Sub-Committee shall meet not less than 3 times in each year.

Record of Meetings

The Chair of the Sub-Committee shall ensure the draft or final minutes of the meetings are included in the Board package following each of its meetings.

Staff Attendance

The Chief, Deputy Chief Support Services and Finance Manager shall normally be required to attend all meetings of the Budget Sub-Committee. Other staff may, at the Chief's discretion or the Budget Sub-Committee's request, attend meetings as required.

Roles and Responsibilities of the Sub-Committee

1. Provides input into the development of fiscal policies, objectives, and priorities.
2. Provides input and feedback to staff with regards to the budget development process to ensure it includes community input and reflects the needs of the community
3. Review the annual budget for consistency with the Service's long-range financial plans.
4. Review audited financial statements, prior to submission to the Board.