



Barrie Police Services Board Meeting

OPEN

Thursday, March 17, 2022
4:30 p.m.
Community Room and YouTube Live

Item	Topic	Lead	Time
1.	Call to Order	Chair	1 Min
2.	Land Acknowledgement		
Meeting Opening:			
3.	Motion to Approve the Agenda	Chair	2 Min
<i>Motion to approve the agenda for the March 17, 2022, open Board Meeting</i>			
4.	Declaration of Conflict of Interest with Respect to the Agenda		
5.	Approval of Minutes		
<i>Motion to approve the minutes from the February 17, 2022, open Board Meeting</i>			
Consent Agenda:			
6.	Staff Acknowledgements	Chair	10 Min
7.	Public Complaints		
8.	False Alarms (Annual)		
9.	Freedom of Information (Annual)		
10.	Collection of Identifying Information in Certain Circumstances (Annual)		
11.	Missing Persons Act Report (Annual)		
<i>Motion to receive the consent agenda items</i>			
Updates:			
12.	Chief's Update	Chief	10 Min
Meeting Closing:			
13.	Next Board Meeting – Thursday, April 21, 2022	Chair	2 Min
14.	Adjournment		
<i>Motion to adjourn the March 17, 2022, open Board Meeting</i>			



BARRIE POLICE SERVICES BOARD MEETING

OPEN SESSION MINUTES

**THURSDAY FEBRUARY 17, 2022
VIA MICROSOFT TEAMS -YOUTUBE LIVE**

PRESENT:

Mr. Greg Ferguson, Chair
Councillor Robert Thomson, Vice Chair
Ms. Lynn Strachan
Mr. Arif Khan
Chief Kimberley Greenwood
Deputy Chief Wyllie Allan
Deputy Chief Rich Johnston
Sergeant Toni Talarico
Ms. Sarah Young, Board Administrator
Ms. Danielle Hutchinson

MEETING OPENING

1. The meeting was called to order at 4:35 p.m.
2. Chair Ferguson acknowledged the land.
3. Approval of Agenda

MOTION #2022-018

On motion of Arif Khan seconded by Lynn Strachan, the February 17, 2022, open agenda was approved. CARRIED

4. Declaration of Conflict of Interest with Respect to the Agenda

None were declared.

5. Approval of Minutes

MOTION #2022-019

On motion of Arif Khan, seconded by Councillor Thomson, the minutes from the January 20, 2022, open meeting were approved. CARRIED

PRESENTATION

6. Community Safety Survey

Inspector Rob Burke introduced Staff Sergeant Moorhouse and Viktoria Tumilowicz who provided a presentation which included the background and findings of the 2021 Community Safety Survey.

Ms. Lynn Strachan advised that she believes the perception is most pedestrians do not feel safe downtown. This is not to do with police, but to do with the city infrastructure. It was advised that the Barrie Police Service has built a relationship with the City of Barrie Planning Department and there is a 40-year plan which is the first step.

There was also a recommendation to keep track of the population downtown as it is perceived that the more people that live downtown the safer it will be. It would be an interesting metric to track as the survey goes out next year.

The Service will be highlighting the work of the Community Safety and Well-Being team that proactively work all over the city. The initiative of the team will be shared via Corporate Communications on social media platforms.

7. 2021 Year End Statistics

Deputy Chief Allan presented the 2021-year end Statistics with the support of subject matter expert Nicole Lees, Manager of Records, and Information Management Services. The presentation included;

- Calls for service
- Occurrences and violations
- PONS
- Notable events
- Crimes against persons
- Property crime
- Drug offences
- Criminal traffic violations
- Other criminal code violations

CONSENT AGENDA

8. Staff Acknowledgements
9. Public Complaints
10. Military Leave Annual Report (2021)

MOTION #2022-020

On motion of Lynn Strachan, seconded by Arif Khan, the consent agenda items were approved. CARRIED

UPDATES

11. Chief's Update

Chief Greenwood provided an update on the following topics;

- COVID-19 Update
 - Police staffing experiencing minor concerns due to COVID-19 illness.
 - Local protests/convoys are continuing to be monitored.
 - Provincial *Emergency Management and Civil Protection Act*
 - Federal *Emergencies Act*

- CAD Calls for Service
- Highlighted Investigations
 - February 9 - Amber Alert used to locate 3 year old
 - February 12 - Robbery suspect arrest
 - February 15 - Shooting
 - February 17 - 36 year old was arrested for possession and distribution of child pornography
 - February 17 - 26 year old was arrested for property crime offences on a construction site.
- Service Highlights
 - January 31 - Community Safety and Well-Being presentation to City Council
 - February 7 - Welcomed three (3) new members to the Communications Unit
 - February 15 - Launch of Community Safety and Well-Being Team/Unit
- Community Collaboration
 - Valentines day card initiatives parting with local schools and agencies
 - Inside Out program being offered at Holly Community Centre.
 - Special Olympics Ontario Events
- Exemplary Service Medals/Pins

MEETING CLOSING

12. Next Board Meeting – Thursday, March 17, 2022

Meeting will start at 4:30 p.m. on YouTube and In-Person at Barrie Police Service Headquarters.

13. Adjournment

MOTION #2022-021

On motion of Arif Khan the Barrie Police Services Board Meeting was adjourned at 5:30 p.m.

Chair

Board Administrator



BARRIE POLICE SERVICES BOARD REPORT
MARCH 2022
OPEN

TO: Barrie Police Services Board

FROM : Chief Kimberley Greenwood

DATE: March 3, 2022

SUBJECT: Staff Acknowledgements

Background

Staff Acknowledgements received for the month of February 2022.

EMPLOYEE	FROM WHOM	COMMENTS
Community Safety Well-Being Unit	Dr. Charles Gardner	An email was received thanking members of the Community Safety and Well-Being Unit for assisting with managing the protest at the Health Unit; main office.
Sergeant Doug Henderson	Barrie Resident	Sergeant Henderson was commended for his attention to detail in recognizing and apprehending the suspect involved in two (2) Circle K convenience store robberies.
Inspector Peter Dewsnap	Ontario Association of Chiefs of Police (OACP) Executive Director	Members of the OACP Emergency Preparedness Committee were acknowledged for coming together and collaborating to proactively address the community safety needs related to the trucker demonstrations.

Constable Daniel Guerrero	Barrie Resident	A "Compliment a Member" submission was received through the Barrie Police Service website from a Barrie resident. "I wanted to thank Officer Guerrero for handling our situation with professionalism and care."
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Recommendation

The Board receive this report for information.

Prepared by:

Sarah Young (9049)
Executive Assistant



BARRIE POLICE SERVICES BOARD REPORT
MARCH 2022
OPEN

TO: Barrie Police Services Board

FROM : Inspector Robert Burke

DATE: February 4, 2022

SUBJECT: Professional Standards Monthly Board Report - Open

The following is the Open Professional Standards Report covering February, 2022 which includes Public Complaints.

Action Required

Please review for your information.

Financial Impact

No immediate impact.

1. Public Complaint Summary:

Complaint Number:	PC 2020-55
Date Filed to OIPRD:	July 29, 2020
Received by PSB:	October 14, 2020
Conduct Complaint	Discreditable Conduct
Allegation Date:	July 25, 2020
Investigation Update:	The Complainant's Criminal matter has been dealt with. The investigation has been re-opened, the investigator is communicating with the OIPRD on the next steps of the investigation.
Initial Complaint Summary:	The Complainant alleges that Barrie Police officers are harassing him and in one instance he was called a " <i>black monkey</i> ". Further, he advised in another incident he was punched in the stomach and was forced to do " <i>strenuous things</i> " even though he has multiple sclerosis.
Disposition:	Active
Date Closed:	N/A
Complaint Timeline:	One year, four months, 14 days - Open investigation.

Complaint Number:	PC 2021-75
Date Filed to OIPRD:	August 4, 2021
Received by PSB:	August 11, 2021
Conduct Complaint	Discreditable Conduct
Allegation Date:	July 30, 2021
Investigation Update:	Unsubstantiated - Professional Standards investigation completed on December 13, 2021. The OIPRD has advised the Service that the Complainant has requested a review of the investigation.
Initial Complaint Summary:	The Complainant advises that he spoke with the officer and states that he was rude and felt that he was discriminated against because he was a male.
Disposition:	Conclusion pending OIPRD Disposition after review
Date Closed:	N/A
Complaint Timeline:	Six months, 17 days. Professional Standards investigation completed in four months, two days. (Under review)

Complaint Number:	PC 2021-81
Date Filed to OIPRD:	September 16, 2021
Received by PSB:	September 22, 2021
Conduct Complaint	Neglect of Duty
Allegation Date:	Discreditable Conduct August 30, 2021
Investigation Update:	Substantiated - Professional Standards investigation completed on January 20, 2022.
Initial Complaint Summary:	The Complainant advises that her father was found deceased at the Salvation Army. The officer took his property for "safekeeping" to the station and stored it in his personal locker. He then went off on days off without submitting the property to the Property Unit as per procedure.
Disposition:	Concluded - File closed by the OIPRD
Date Closed:	February 25, 2022
Complaint Timeline:	Five months, six days. Professional Standards investigation completed in three months, 28 days.

Complaint Number:	PC 2021-84
Date Filed to OIPRD:	October 7, 2021
Received by PSB:	October 21, 2021
Conduct Complaint	Discreditable Conduct
Allegation Date:	October 2, 2021
Investigation Update:	Unsubstantiated - Professional Standards investigation completed on February 18, 2022.
Initial Complaint Summary:	The Complainant advises that the officer drove at an excessive speed through a residential area. When he asked for the officer's name it is alleged that he refused to provide it.
Disposition:	Conclusion pending OIPRD disposition
Date Closed:	N/A
Complaint Timeline:	Four months, seven days. Professional Standards investigation completed in four months, 28 days.

Complaint Number:	PC 2021-91
Date Filed to OIPRD:	November 6, 2021
Received by PSB:	November 18, 2021
Conduct Complaint	Neglect of Duty
Allegation Date:	November 5, 2021
Investigation Update:	Investigative Report being authored.
Initial Complaint Summary:	The Complainant advises that he was assaulted while at a local establishment in downtown Barrie. He states that the officers dismissed his complaint and did not properly investigate.
Disposition:	Active
Date Closed:	N/A
Complaint Timeline:	Three months, 10 days - Open investigation

Complaint Number:	PC 2021-93
Date Filed to OIPRD:	November 9, 2021
Received by PSB:	December 7, 2021
Conduct Complaint	Neglect of Duty
Allegation Date:	November 9, 2021
Investigation Update:	This investigation has been referred to the Toronto Police Service by the OIPRD for investigation. The Barrie Police Service Professional Standards Unit will facilitate as required.
Initial Complaint Summary:	The Complainant alleges that officers, while executing a warrant, entered the wrong apartment and caused damage to his door.
Disposition:	Active
Date Closed:	N/A
Complaint Timeline:	Two months, 21 days - Open investigation

Complaint Number:	PC 2021-94
Date Filed to OIPRD:	November 22, 2021
Received by PSB:	December 10, 2021
Conduct Complaint	Discreditable Conduct Excessive Use of Force
Allegation Date:	July 23, 2021
Investigation Update:	Interviews being conducted.
Initial Complaint Summary:	The Complainant states that he was involved in a traffic stop with a female officer. He advises that the officer requested additional officers to attend. He alleges he was struck in the face and placed in handcuffs for a <i>Highway Traffic Act</i> offence.
Disposition:	Active
Date Closed:	N/A
Complaint Timeline:	Two months, 18 days - Open investigation

Complaint Number:	PC 2022-02
Date Filed to OIPRD:	January 7, 2022
Received by PSB:	January 27, 2022
Conduct Complaint	Neglect of Duty
Allegation Date:	August 8, 2021
Investigation Update:	Withdrawn - The Complainant withdrew her complaint on February 2, 2021, as she advises that she spoke with the officer approximately after one week after submitting her complaint to the OIPRD. The officer was able to address her unanswered questions and provide her additional information. She was satisfied and wished to withdraw her complaint.
Initial Complaint Summary:	The Complainant states that her daughter was assaulted while outside of an establishment in downtown Barrie. She alleges that the officer stated that there were no grounds to pursue charges and that the case was closed with little to no investigation.
Disposition:	Conclusion pending OIPRD disposition
Date Closed:	N/A
Complaint Timeline:	One month, one day. Professional Standards investigation completed in six days.

Complaint Number:	PC 2022-03
Date Filed to OIPRD:	December 18, 2021
Received by PSB:	February 2, 2022
Conduct Complaint	Neglect of Duty
Allegation Date:	April 9, 2020
Investigation Update:	This investigation has been referred to the Ontario Provincial Police by the OIPRD for investigation. The Barrie Police Service Professional Standards Unit will facilitate as required.
Initial Complaint Summary:	The Complainant advises that her son was struck and killed by an off-duty police officer. She alleges that the investigating officer did not lay a charge and that the driver was taken from the scene before an ambulance arrived.
Disposition:	Active
Date Closed:	N/A
Complaint Timeline:	26 days - Open investigation

Complaint Number:	PC 2022-04
Date Filed to OIPRD:	February 12, 2022
Received by PSB:	February 24, 2022
Conduct Complaint	Neglect of Duty
Allegation Date:	February 4, 5 & 8, 2022
Investigation Update:	Opening stages of investigation.
Initial Complaint Summary:	The Complainant advises that the officer attended her son's funeral, which he was not invited to. She further states that on another date he interrogated her and treated her in a " <i>discreditable manner</i> ". She notified the officers supervisor of the interaction and advises she was again met with a " <i>discreditable response</i> ".
Disposition:	Active
Date Closed:	N/A
Complaint Timeline:	Four days - Open investigation



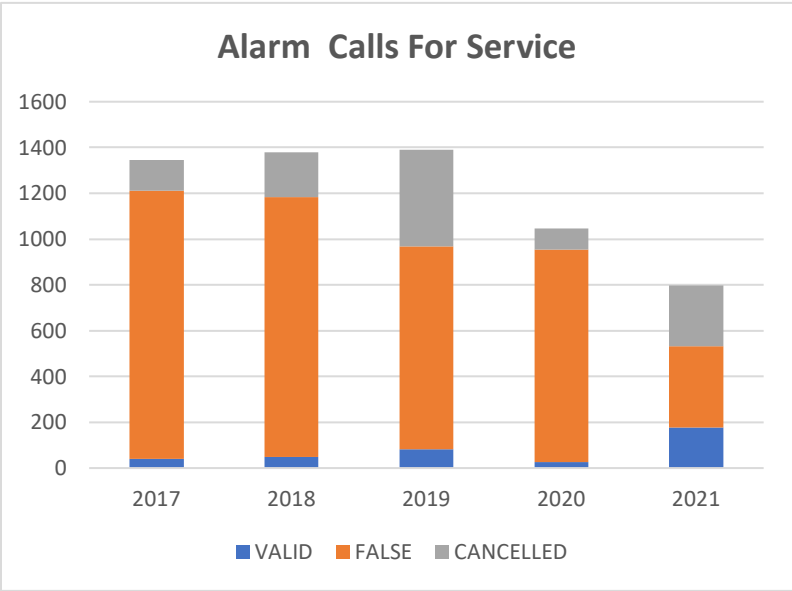
**BARRIE POLICE SERVICES BOARD REPORT
MARCH 2022
OPEN**

TO: Barrie Police Services Board
FROM: Chief Kimberley Greenwood
DATE: March 1, 2022

SUBJECT: 2021 Annual False Alarm Report

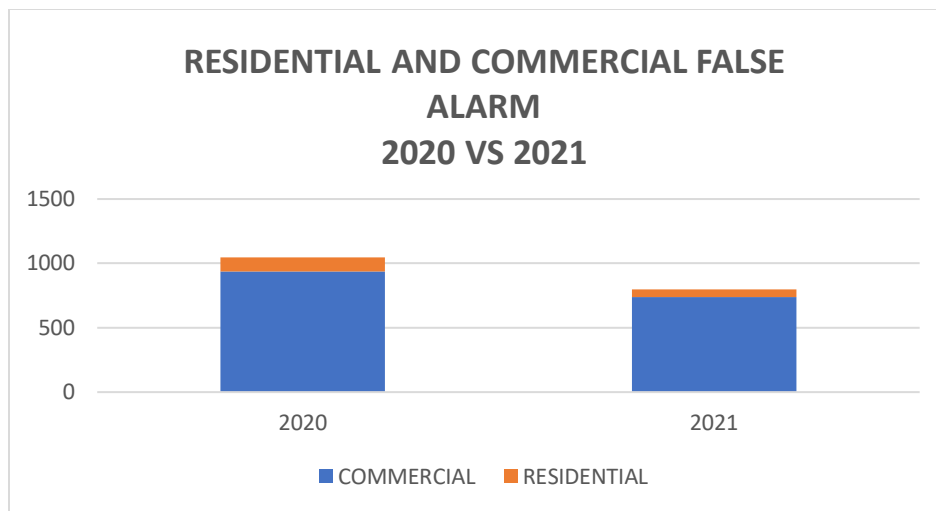
Background

As per Barrie Police Services Board Policy #09-2017, fees are charged to central monitoring stations for false alarms and cancelled alarms by the Barrie Police Service. Fees are not charged for attendance at the first false alarm in a calendar year for residences. Instead, an alarm service warning notice is issued. All subsequent alarms are charged the following fees: \$180.00 for false alarm and \$120.00 for cancelled alarm. All commercial premises central monitoring stations are invoiced upon first occurrences and consecutively thereafter.



Financial Impact:

Year	Total	Valid Alarms	% of total	False Alarms	% of Total	Cancelled or Cancelled Prior to Dispatch	% of Total	Revenue
2021	798	176	22%	357	45%	265	33%	\$79,093
2020	1046	25	2%	930	89%	91	9%	\$69,120
2019	1389	81	5.80%	887	63.70%	421	30.30%	\$137,640
2018	1379	49	3.50%	1134	82.30%	196	14.20%	\$140,087
2017	1345	41	3.10%	1171	87.10%	133	9.90%	\$137,576



Summary

The total number of false alarms calls for service has progressively decreased from 2017 to 2021. Revenue has increased in 2021 compared to 2020 and can be attributed to the Barrie Police Service providing COVID-19 relief and suspension of invoicing to commercial and residential false alarms beginning March 15th to June 22nd, 2020.

There was a significant increase in the valid alarms in 2021, the majority being commercial businesses. The rise may have been impacted by the opening of commercial businesses in 2021 compared to 2020 and the COVID-19 pandemic. Valid alarm causations included zone motion hits, perimeter door alarms, panic alarms, accidental trips/no code by staff members and confirmed break and enters. The greater number of the valid alarms were cleared all secure and unknown reason for activation.

A total of 32 False Alarm Warning Notices were sent out to homeowners in 2021.

Recommendation

The Board receives this report for information purposes.

Prepared by

Joanne Furlong
Administrative Assistant
Operational Services

Approved by

Inspector Carl Moore #3528
Operational Services Division



BARRIE POLICE SERVICES BOARD REPORT
MARCH 2022
OPEN

TO: Barrie Police Services Board

FROM : Chief Kimberley Greenwood

DATE: March 1, 2022

SUBJECT: 2021 Freedom of Information Report (FOI) (Annual)

Background:

The *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)* was enacted on January 1, 1991. It applies to local government institutions including municipalities, police services boards, school boards, conservation authorities, boards of health and transit commissions. The *MFIPPA* mandate is twofold: to ensure that institutions protect the privacy of an individual's personal information existing in its records while also providing individuals the right to access information held by institutions. The *MFIPPA* includes rules regarding the collection, retention, use, disclosure, and disposal of personal information in the institution's custody or control.

Reporting:

Police Services are required to provide an annual report to the Information and Privacy Commissioner of Ontario. The following is a summary of the Barrie Police Service's 2021 report:

Barrie Police Service 2021 FOI Statistics	
Request Type	Total
Freedom of Information	373
<i>Personal Information</i>	317
<i>General Information</i>	56
Appeals Received	*4
Privacy Complaints Received	0
Child Welfare	43
Court Motions	21

*Appeals received – 1 resolved during mediation, 3 pending mediations.

Year Over Year Comparison of Barrie Police Service FOI Statistics				
Request Type	2018	2019	2020	2021
Freedom of Information	452	426	255	373
<i>Personal Information</i>	<i>414</i>	<i>391</i>	<i>233</i>	<i>317</i>
<i>General Information</i>	<i>38</i>	<i>35</i>	<i>22</i>	<i>56</i>
Appeals Received	1	1	0	4
Privacy Complaints Received	0	0	0	0
Child Welfare	123	157	80	43
Criminal Injuries Compensation Board	40	52	17	*N/A
Court Motions	26	25	18	21

In 2020, there was a notable decrease in requests, likely attributed to the Covid-19 Pandemic. The requests realized an increase in 2021, as anticipated.

*On October 1, 2019, the Criminal Injuries Compensation Board ceased to accept new applications for compensation, requests for review, or applications to vary an order for compensation. Any existing files were completed, up to and including 2020, before ceasing operations. Supports and services for victims of crime are now available online through the Government of Ontario website.

Financial Implication:

Total fees collected in 2021: \$1890.00

Recommendation:

Report provided to the Board for information purposes.

Prepared by:

N. Lees #9048
Manager, Records and Information Management Services



BARRIE POLICE SERVICES BOARD REPORT
MARCH 2022
OPEN

TO: Barrie Police Services Board

FROM: Chief Kimberley Greenwood

DATE: March 3, 2022

SUBJECT: Collection of Identifying Information in Certain Circumstances

Background

On January 1, 2017 *Ontario Regulation 58/16* "Collection of Identifying Information in Certain Circumstances" (CIICC) became law. This regulation sets out the requirements for Police Services in Ontario for collecting identifiable information from citizens being stopped by Police for non-investigative purposes.

Section 1(1) of the *Regulation* outlines the application and reads as follows:

1. (1) This *Regulation* applies with respect to an attempt by a police officer to collect identifying information about an individual from the individual, if that attempt is done for the purpose of,
- (a) inquiring into offences that have been or might be committed;
 - (b) inquiring into suspicious activities to detect offences; or
 - (c) gathering information for intelligence purposes.

The *Regulation* also contains several exemptions, prohibitions and duties surrounding the collection of identifying information. The *Regulation* does not apply to:

- an attempted collection made by a police officer for the purpose of investigating an offence the officer reasonably suspects has been or will be committed
- an attempt by a police officer to collect identifying information from an individual if,
 - (a) the individual is legally required to provide the information to a police officer;
 - (b) the individual is under arrest or is being detained;
 - (c) the officer is engaged in a covert operation;
 - (d) the officer is executing a warrant, acting pursuant to a court order, or performing related duties; or

(e) the individual from whom the officer attempts to collect information is employed in the administration of justice or is carrying out duties or providing services that are otherwise relevant to the carrying out of the officer's duties.

This legislation was introduced in Ontario by the provincial government as a mechanism for Police Services to gather information in a manner which supports and adheres to the principles of equity and fairness contained in the *Canadian Charter of Rights and Freedoms* and the *Ontario Human Rights Code*.

Barrie Police Services Board (Board) Policy #14-2017 and Barrie Police Service (BPS) Procedure #34 were developed to ensure compliance with the provisions of O. Reg 58/16. The interactions that are governed by the *Regulation* are defined in the procedure as a "Regulated Interaction".

An electronic Collection of Identifying Information in Certain Circumstances (CIICC) Submission Form has been created for officers to complete following a Regulated Interaction and to be submitted in to our Records Management System (NICHE). The CIICC Submission Form once completed is then required to be verified. During the verification process the Regulated Interaction will be deemed to be either a Compliant or Non-compliant Regulated Interaction based on its compliance with the *Regulation*.

Ontario Regulation 58/16 provides direction to the Chief of Police to provide an Annual Report to the Board under section 31 of *Ontario Regulation 3/99* (Adequacy and Effectiveness of Police Services) and what information must be included in the report.

Current Status

For the reporting period January 1st through December 31st, 2021, there were zero (0) CIICC reports submitted. For analysis purposes it is important to note that only one individual can be identified on each submission form. As a result, in situations where there is a Regulated Interaction involving more than one person associated with the same incident, each person involved in the same interaction shall have a CIICC Form completed.

Attempted Collections vs Collections – CIICC

This table represents a comparison of the number of Regulated Interactions where an attempt to collect identifying information was made and how many resulted in an actual collection of information. In 2021, there were zero (0) attempted collections made.

Attempt Collection	
Total Number of Attempted Collections	0
Attempted Collections – Identifying Information Collected	0

Exemptions used in a Regulated Interaction

The *Regulation* affords officers in specific circumstances the ability to not provide the involved individual with all of the information and duties as required.

Examples of these exemptions are in situations where a police officer has a reason to believe that informing the individual:

- might compromise the safety of an individual;
- would likely compromise an ongoing police investigation;
- might allow a confidential informant to be identified; or
- might disclose the identity of a person contrary to the law, including disclose the identity of a young person contrary to the Youth Criminal Justice Act (Canada).

The Annual Report must include the number of times these exemptions were used during a Regulated Interaction.

This table represents how many times the above exemptions were used to not provide one of the following duties to an individual:

Individual Informed of reason for Street Check “No”	
Reason for Exemption: Might compromise safety of an individual	0
Reason for Exemption: Would likely compromise an ongoing investigation	0
Reason for Exemption: Might allow a confidential informant to be identified	0
Reason for Exemption: Might disclose identity of a person contrary to the law, including the identity of a young person contrary to the YCJA	0

The *Regulation* also provides officers in specific circumstances the ability to not offer to provide a CIICC Receipt as required to the involved individual.

Examples of these exemptions are in situations where a police officer has a reason to believe that continuing to interact with the individual:

- declined receipt
- might compromise the safety of an individual; or
- might delay the officer from responding to another matter that should be responded to immediately.

The Annual Report must include the number of times these exemptions were used during a Regulated Interaction.

This table represents how many times the above exemptions were used to not offer a CIICC Receipt to an individual:

Receipt Provided “No”	
Receipt Exemption Reason: Declined	0
Receipt Exemption Reason : Might compromise safety of an individual	0
Receipt Exemption Reason: Might delay the officer from responding to another matter that should be responded to immediately	0

In 2021 there were a total zero (0) Regulated Interactions.

Regulated Interactions – Gender

When submitting a CIICC submission form the involved officer must indicate the perceived gender of the individual at the time of the attempted collection.

The following table represents a breakdown of those individuals by gender:

Regulated Interaction	Male	Female	Other
Total:	0	0	0

Regulated Interactions – Age Groups

When submitting a CIICC submission form the involved officer must indicate the perceived age of the individual at the time of the attempted collection.

The following table represents a breakdown of the individuals by age groups:

Age Group	Total
0-19	0
20-29	0
30-30	0
40-49	0
50-59	0
60-69	0
70-79	0
80 or over	0

Regulated Interaction – Racialized Groups

When submitting a CIICC submission form the involved officer must indicate the perceived race of the individual at the time of the attempted collection.

The following table represents a breakdown of the individuals by perceived race:

Racialized Groups	Total
White	0
First Nations	0
Metis	0
Inuk	0
Black	0
South Asian	0
Chinese	0
Filipino	0
Lain America	0
Arab	0
Korean	0
Japanese	0
Other – Specify	0
TOTAL	0

Racialized Groups – Narrative

There are no statistics to provide for 2021.

Regulated Interaction – Submissions determined to be Non-Compliant Collections

The *Regulation* requires that every CIICC submission is reviewed by a Regulated Interaction Verifier within 30 days of it being submitted. This process of verification is done to ensure that every aspect of the legislation has been properly applied. During this review, if the Regulated Interaction is found to be Non-Compliant with the legislation the information is secured from access as restricted information. There were zero (0) interactions to be verified.

Regulated Interactions – Annual Audit Review

The Regulation requires that at least once a year a detailed review of an appropriately sized sample of entries of identifying information included in the database to ensure compliancy to the legislation.

This complete review was conducted by our Internal Auditor with respect to submissions and compliancy and has been confirmed.

Regulated Interactions – Access to Restricted CIICC Submissions

The *Regulation* does permit in specific situations for the Chief of Police to grant permission to access restricted information. The legislation outlines the conditions that must be met in order to provide this review and are as follows:

- for the purpose of an ongoing police investigation;
- in connection with legal proceedings or anticipated legal proceedings;
- for the purpose of dealing with a complaint under Part V of the Act or for the purpose of an investigation or inquiry under clause 25 (1) (a) of the Act;
- in order to prepare the annual report described in subsection 14 (1) or the report required under section 15;
- for the purpose of complying with a legal requirement; or
- for the purpose of evaluating a police officer's performance.

There were no requests submitted in 2021 to access restricted information.

Summary

BPS will continue to review all CIICC Form submissions to ensure compliance with the duties of the *Regulation* and address any issues that are of concern. The review process and methods employed when dealing with CIICC submissions is in accordance with *Ontario Regulation 58/18* of the *Police Services Act*, Barrie Police Services Board Policy and Barrie Police Service Procedure.

Recommendation:

The Board receive this report for information.

Prepared by:

Sergeant Troy Higgins
Risk Management

Approved by:

Inspector Robert Burke
Executive Services



BARRIE POLICE SERVICES BOARD REPORT
MARCH 2022
OPEN

TO: Barrie Police Services Board

FROM: Chief Kimberley Greenwood

DATE: March 4, 2022

SUBJECT: Missing Persons Act Form 7 Annual Report

Background

On July 1, 2019, the *Missing Persons Act* and associated regulations came into force in Ontario.

The *Act* was created to assist police officers in responding to missing person occurrences by providing them with the ability, in certain circumstances to:

- Obtain a court order for a person or entity to produce records that would assist in locating a missing person
- Obtain a search warrant to allow entry onto a premise to locate a missing person, and
- Make an urgent demand for records without judicial authorization

The *Act* also sets out tests to obtain judicial authorization to access records and search premises and execute urgent demands for records.

Requirements

Under Section 8 of the *Act*, the Chief of Police is required to prepare an annual report and submit that report to the Police Services Board. The annual report is to contain the following:

- the total number of urgent demands made in that year and the number of missing persons investigations to which they related;
- a description of the types of records specified in the urgent demands made in that year; and
- any other prescribed information.

This report is to be submitted to the Police Services Board and once approved it is submitted to the Ministry and is to be made public.

The Ministry of the Solicitor General provides a Form 7 for police services to complete this report (please see attached).

Barrie Police Service Reporting

In 2021, the Barrie Police Service made three urgent demands under the authority of the *Missing Persons Act*. These urgent demands were made to three different agencies to obtain telecommunications records and banking information. These urgent demands were made in relation to three missing person investigations and in all three investigation the records obtained were critical to the safe and successful resolution of all three investigations.

Recommendation

The Barrie Police Services Board receive this report for information.

The Barrie Police Services Board approve the attached Form 7 report to be made public via the Barrie Police Services website.

Prepared by

Peter Dewsnap
Inspector #2852
Investigative Services

In accordance with O.Reg.182/19 under the *Missing Persons Act, 2018* the contents included in this report must be prepared by April 1 of each year, and made publicly available by June 1 of each year.

Data Collection

Period of data collection

Start Date (yyyy/mm/dd) 2021/01/01	End Date (yyyy/mm/dd) 2021/12/31
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Name of Police Force
 Barrie Police Service

Detachment Location (if applicable)

Unit Number	Street Number	Street Name	PO Box
	110	Fairview Road	

City/Town Barrie	Province Ontario	Postal Code L4M 8X8
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Total Number of Urgent Demands made 3	Number of Missing Persons Investigations in which a demand was made 3
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Types of records specified in the urgent demands and total number of times that each type of record was included in the urgent demands

Records	Description	Total number of times demanded
Records containing contact information or other identifying information		
Photos, videos, or other records containing visual representation		
Records of telecommunications or records that contain other electronic communications information, including information about signals related to a person's location	request for text messages from telecommunications company	1
Records of employment information		
Records of personal health information within the meaning of the <i>Personal Health Information Protection Act, 2004</i>		
Records related to services received from a service provider as defined in subsection 2(1) of the <i>Child, Youth and Family Services Act, 2017</i>		
Records that related to a student of an educational institution		
Records containing travel and accommodation information		

Records	Description	Total number of times demanded
Records of financial information	request for debit card transactions from a financial institution	2
Other records		

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